

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
JULY 18, 2023 AT 7:00 P.M.**

PRESENT:

Mayor.....Tara Elwood
Deputy MayorDebbie Durocher (via Zoom)
CouncillorKelly Muir
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Deputy Mayor Elwood called the meeting to order at 7:01 P.M.

LAND ACKNOWLEDGEMENT:

Deputy Mayor Elwood read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS:

15.f Alberta Beach & District Amateur Softball Association – 23rd Annual Golf Tournament Fundraiser

ADOPTION OF AGENDA:

MOTION #126-23

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF JUNE 20, 2023:

MOTION #127-23

MOVED BY Councillor Durocher that the minutes of the Regular Council meeting held on June 20, 2023 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS: None.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

CAO REPORT:

COUNCIL (MAYOR) RESIGNATION:

A letter of Council resignation was received from Angela Duncan on June 26th, 2023. (Resignation letter was included in the agenda package).

NOMINATION FOR THE POSITION OF MAYOR:

The CAO declared nominations open and called for nominations for the position of Mayor.

Councillor Weber nominated Deputy Mayor Elwood.

Deputy Mayor Elwood accepted the nomination.

The CAO called for nominations for the position of Mayor for the second time.

The CAO called for nominations for the position of Mayor for the third & final time.

MOTION THAT NOMINATIONS FOR THE POSITION OF MAYOR CEASE:

MOTION #128-23

MOVED BY Councillor Muir that nominations for the position of Mayor cease.

CARRIED UNANIMOUSLY

The C.A.O. declared Deputy Mayor Elwood elected as Mayor.

Mayor Elwood took the Mayor's Official Oath of Office and assumed the chair.

NOMINATION FOR THE POSITION OF DEPUTY MAYOR:

Mayor Elwood declared nominations open and called for nominations for the position of Deputy Mayor.

Councillor Muir nominated Councillor Durocher.

Councillor Durocher accepted the nomination.

Mayor Elwood called for nominations for the position of Deputy Mayor for the second time.

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Mayor Elwood called for nominations for the position of Deputy Mayor for the third & final time.

MOTION THAT NOMINATIONS FOR THE POSITION OF DEPUTY MAYOR CEASE:

MOTION #129-23

MOVED BY Councillor Weber that nominations for the position of Deputy Mayor cease.

CARRIED UNANIMOUSLY

Mayor Elwood declared Councillor Durocher elected as Deputy Mayor.

Deputy Mayor Durocher took the Deputy Mayor's Official Oath of Office.

COUNCIL COMMITTEE APPOINTMENT VACANCIES:

MOTION #130-23

MOVED BY Councillor Weber that the committee appointment vacancies be confirmed as follows:

Alberta Beach Inter-municipal Development Plan Steering Committee – Councillor Weber;

Inter-municipal Collaboration Framework (ICF) Committee – Councillor Weber, & Councillor Muir-Alt;

Land Use Bylaw Review Committee – Mayor Elwood;

Partners in Progress – Mayor Elwood;

SARM (Ste. Anne Regional Municipalities) Committee – Councillor Muir;

TriVillage Regional Sewer Services Commission (TVRSSC) – Councillor Weber;

Water Distribution Feasibility Study Steering Committee – Mayor Elwood;

West Inter Lake District (WILD) Water Commission – Mayor Elwood; and

Yellowhead Regional Library Alternate – Councillor Weber.

CARRIED UNANIMOUSLY

NOTICE OF ELECTION DAY AND NOMINATION DAY:

MOTION #131-23

MOVED BY Councillor Weber that the Election Day for the By-Election be held on Monday September 25, 2023 and that Nomination Day be held on Monday August 28, 2023.

CARRIED UNANIMOUSLY

APPOINTMENT OF RETURNING OFFICER & SUBSTITUTE RETURNING OFFICER:

MOTION #132-23

MOVED BY Councillor Muir that Cathy McCartney be appointed as the Returning Officer and further that Kathy Skwarchuk be appointed as the Substitute Returning Officer.

CARRIED UNANIMOUSLY

ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #133-23

MOVED BY Councillor Muir that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS: None.

BYLAWS & POLICIES: None.

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR MUIR

Councillor Muir reported on the following meetings:

Alberta Beach Ag Society Agliplex Operations Committee meeting held on June 20, 2023.

Trivillage Regional Sewer Services Commission meeting held on July 12, 2023.

COUNCILLOR WEBER:

Councillor Weber reported on the following meetings:

Lac Ste. Anne East End Bus Committee meeting held on July 4, 2023.

North Saskatchewan Watershed Alliance Annual General meeting held on June 28, 2023.

DEPUTY MAYOR DUROCHER:

Deputy Mayor Durocher reported on the following meetings:

LILSA Water Quality Mgmt Society – Val Quentin Picnic in the Park held on July 8, 2023.

Alberta Beach Ag Society Beachwave Park Operations Committee meeting held on July 12, 2023.

Alberta Beach & District Museum & Archives Society meeting held on July 12, 2023.

MAYOR ELWOOD:

Mayor Elwood reported on the following meetings:

Onoway 100 Year Centennial Celebration held on June 24, 2023.

NSWA - Alberta Beach Shoreline Restoration Demonstration Project meeting held on July 13, 2023.

Waka Mne Science & Culture Event held on July 18, 2023.

DEVELOPMENT PERMIT REPORT:

Administration submitted a report for information on the 2023 Development Permits issued to date.

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ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #134-23

MOVED BY Councillor Muir that the Council, committee and staff reports be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

**ALBERTA BEACH & DISTRICT MUSEUM – ALBERTA BEACH MUSEUM HERITAGE PARK
PROMO DRONE VIDEO:**

Correspondence was received from the Alberta Beach & District Museum sharing their latest promo drone video of the Alberta Beach Museum Heritage Park.

ALBERTA MUNICIPAL AFFAIRS – 2023 MSI AND CCBF FUNDING:

A letter was received from the Minister of Alberta Municipal Affairs confirming the 2023 MSI and CCBF funding.

ALBERTA MUNICIPAL AFFAIRS – 2023/24 ALBERTA COMMUNITY PARTNERSHIP PROGRAM:

Correspondence was received from Alberta Municipal Affairs announcing applications are now being accepted for all components under the 2023/24 Alberta Community Partnership program.

ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL AFFAIRS 2022-23 ANNUAL REPORT:

Alberta Municipal Affairs forwarded their 2022-2023 annual report, the correspondence also included highlights of the ministry's accomplishments, opportunities and challenges throughout the year.

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA – ASVA 65TH ANNUAL CONFERENCE:

Correspondence was received from the Association of Summer Villages of Alberta regarding the ASVA 65th Annual Conference being held in Edmonton on October 19-20, 2023.

ALBERTA TREASURY BOARD & FINANCE – BORROWING NOTICE SEPTEMBER 2023:

The September 2023 borrowing notice was received from the Alberta Treasury Board & Finance outlining the current loan application dates and requirements.

**LAC STE. ANNE COUNTY – RECREATION FACILITY & PROGRAM ASSISTANCE GRANT -
BALL DIAMOND:**

A letter was received from Lac Ste. Anne County advising on the approval of a 2023 Recreation Facility Program Grant in the amount of \$1,000.00 for the ball diamond maintenance.

**LAC STE. ANNE COUNTY – RECREATION FACILITY & PROGRAM ASSISTANCE GRANT -
BOAT LAUNCH & MAIN BEACH:**

A letter was received from Lac Ste. Anne County advising on the approval of the 2023 Recreation Facility Program Grants in the amount of \$10,000.00 each for the boat launch & main beach.
Council publically recognized and thanked Lac Ste. Anne County for their funding.

LAC STE. ANNE FOUNDATION – REGIONAL HOUSING NEEDS ASSESSMENT:

Correspondence was received from the Lac Ste. Anne Foundation to advise they have completed the Regional Housing Needs Assessment for the municipalities within the region. (The Regional Housing Needs Assessment document was attached separately in the agenda)

**LILSA WATER QUALITY MANAGEMENT SOCIETY – NOTICE OF ANNUAL GENERAL
MEETING:**

Correspondence was received from Lake Isle & Lac Ste Anne (LILSA) Water Quality Management Society to advise on their Annual General Meeting being held on August 12, 2023 at 9:30 A.M. at the Alberta Beach Agplex.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #135-23

MOVED BY Councillor Weber that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

NSWA - ALBERTA BEACH SHORELINE RESTORATION DEMONSTRATION PROJECT:

MOTION #136-23

MOVED BY Deputy Mayor Durocher that administration forward a letter to the NSWA to thank them for the opportunity on the Alberta Beach Shoreline Restoration Demonstration Project however advise that due to the tansy Council has suggested this project be delayed to next year.

CARRIED UNANIMOUSLY

WAKA MNE SCIENCE & CULTURE EVENT:

MOTION #137-23

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MOVED BY Councillor Weber that Council approves Mayor Elwood to attend the Waka Mne Science & Culture Event: Water Quality, Land-use and Geographical Information Systems (GIS) being held in Alexis on July 18 & 19, 2023.

CARRIED UNANIMOUSLY

PATRICIA BOLGER – ALBERTA BEACH BOAT LAUNCH:

MOTION #138-23

MOVED BY Councillor Muir that administration thank Patricia Bolger for her correspondence regarding the Alberta Beach boat launch and advise that the cement blocks have been placed on the ramp on a temporary basis to guide the boaters away from the hole at the base of the ramp and further advise that the concerns will be referred to the Public Works Advisory Committee for their review.

CARRIED UNANIMOUSLY

RICHARD DEMERS – GARBAGE COLLECTION & GARBAGE BYLAW 292-23:

MOTION #139-23

MOVED BY Councillor Weber that administration send a letter to Richard Demers to thank him for his correspondence regarding garbage collection & the Garbage Bylaw #292-23 and further advise that Council will take his suggestions into consideration upon the review of the bylaw.

CARRIED UNANIMOUSLY

STE. ANNE NATURAL GAS CO-OP – ANNUAL CHARITY GOLF TOURNAMENT DONATION:

MOTION #140-23

MOVED BY Councillor Muir that Council approves a donation of promotional products for the Ste. Anne Natural Gas Co-op Annual Charity Golf Tournament.

CARRIED UNANIMOUSLY

ALBERTA BEACH & DISTRICT AMATEUR SOFTBALL ASSOCIATION – 23rd ANNUAL GOLF TOURNAMENT FUNDRAISER:

MOTION #141-23

MOVED BY Councillor Muir that Council support the Alberta Beach & District Amateur Softball Association 23rd annual fundraising golf tournament and approve golf registration for 2 Councillors to attend as well approve the donation of promotional products for 4 golfers.

CARRIED UNANIMOUSLY

NEW BUSINESS:

NOTICE OF MOTION – ALBERTA MUNICIPALITIES DIRECTOR NOMINATION – SUBMITTED BY TARA ELWOOD:

MOTION #142-23

MOVED BY Councillor Muir that Council approves Mayor Elwood's nomination for the position of Director for Villages West with Alberta Municipalities.

CARRIED UNANIMOUSLY

WALTER MELNYCHYN & DEBORAH GORDON – RENEWAL ON LEASE OF CLOSED ROAD:

MOTION #143-23

MOVED BY Councillor Weber that Council approves to renew the lease of the closed road adjacent to Lot 11, Block 5, Plan 3508KS with Walter Melnychyn & Deborah Gordon for a further 5 year term.

CARRIED UNANIMOUSLY

COUNCIL SIGNING AUTHORITY APPOINTMENT:

MOTION #144-23

MOVED BY Deputy Mayor Durocher that Council approves to appoint Councillor Weber to be added to the Council signing authority appointment.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: the By-election, notice of Election day, nomination day, as well as the appointment of returning officers. A question was also asked regarding the regional housing needs assessment completed by the Lac Ste. Anne Seniors Foundation.

ADJOURNMENT:

The meeting adjourned at 8:13 P.M.

Mayor – Tara Elwood

C.A.O. – Kathy Skwarchuk